



WE'RE HIRING reliable, community-orientated, team players who are flexible and amenable to join our mission!

Job Title: Community Connector

Job Type: Part-time, permanent

Salary: £11.50 per hour

Location: Hylands School, Chelmsford Rd, Writtle, Chelmsford, CM1 3ET

Hours: Must be available to work between the following hours:

4:45pm - 10:30pm on allocated weekday evenings

7:45am - 10:30pm on allocated Saturdays and Sundays

How to apply: Please complete an application form through the following link:

<https://schoolspace.bamboohr.com/careers>

Alternatively you can apply by emailing us at team@school-space.org and a member of the team will be in touch!

What do we do?

School Space is a social enterprise which works with schools to rent out their facilities to the local community for regular groups and one-off events. The income generated is used by the schools to improve education and facilities for their students, in addition to creating stronger connections with their neighbours. Local residents and small business owners get access to quality venues on their doorstep that house clubs, activities and celebrations.

Key responsibilities include:

- Opening and closing Hylands School in the evenings and weekends
- Carrying out checks as necessary and light cleaning/tidying after bookings
- Setting up, and clearing away of tables and chairs so that our events can run in open spaces (training provided)
- Providing great customer service and communicating what's happening at schools to the operations team.

Training and support:

You'll receive a full training programme to get you up and running at the school, followed by regular sessions with team leaders, operations managers and the wider School Space team.