



JW/rah

10<sup>th</sup> November 2017

Dear Parents/Carers,

On the 16th November 2017 from 5pm until 8pm we will be holding a consultation evening for parents of students in years 9 and 10. The evening will be an opportunity to discuss progress of students in English, Maths and Science.

The evening will give parents/carers an idea of how well their child is settling in to core subjects in years 9 and 10. This is also an important opportunity to identify any issues early on in the academic year and to discuss how students can improve.

Parents can book their appointments online by visiting the Pupil Reward Points website, if you are unable to access the website please contact main reception. If you are unable to access a computer I will provide a paper appointment sheet. Meetings should take no longer than five minutes each. Meetings will be held in the main hall and the Gymnasium, please sign in at the entrance to the main hall.

The lower school playground will be open from 4.45pm for parents to park on.

I look forward to seeing you on the 16th of November for this important evening.

Kind regards,

Mr J Williams  
Key Stage Four Coordinator

Name of student \_\_\_\_\_ Tutor group \_\_\_\_\_

I confirm that I will/will not be attending the year 9 and 10 consultation evening for English, Maths and Science on 16th November 2017. (Please delete as applicable.)

Name \_\_\_\_\_ Signed \_\_\_\_\_

Please return to students' tutor by Monday 13th November.