

# Hylands School

An Academy within The Kemnal Academies Trust

Headteacher: Mr T Thorpe



ET/kjm

January 2017

Dear Parent/Carer

To help cover the costs of materials used in Product Design we are requesting a voluntary contribution of £1.50 from each student. This will allow your child to take ownership of the product they are making and enable them to take all projects home once complete.

The preferred method of payment is by secure on-line ParentPay using your debit or credit card, your ParentPay user name and password. Cheques should be made payable to Hylands School. Receipts will only be issued for cash payments. Place the reply slip below and any cheque/cash in an envelope marked with your child's name and tutor group, this should then be handed in to Student Reception.

Thank you for your support with this matter.

Yours faithfully

Mrs E Turner  
Head of Department

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Please return to Student Reception, Product Design Materials Costs

Name: ..... Tutor Group: .....

I enclose/have paid via ParentPay the sum of £1.50 to cover the costs of materials used in Product Design.

Signed: ..... (Parent/Carer) Date: .....