



MD/kjm

20<sup>th</sup> September 2016

Dear Parent/Carer

### Year 7 Parent Information Evening Invitation

I would like to invite you to the Year 7 Parent Information Evening on Tuesday 27<sup>th</sup> September, at 6.00pm.

This evening will involve a short presentation giving information related specifically to Year 7, followed by an opportunity to talk to informally to various members of staff including form tutors, Miss Foley the Pastoral Support Manager, and myself as Key Stage Coordinator.

If you would like to attend the evening, please return the reply slip below by Monday 26<sup>th</sup> September. Year 7 students are welcome to attend with their parents.

We look forward to meeting you.

Yours sincerely

Mrs M Degge  
Key Stage 3 Co-ordinator

✂ .....

**Please return this slip to the student reception by Monday 26<sup>th</sup> September**

Name of Student: ..... Tutor Group: .....

I / We will / will not attend the Year 7 Parent Information Evening on Tuesday 27<sup>th</sup> September at 6.00pm.

Please reserve ..... seats.

Signed: ..... (Parent/Carer) Date: .....